

STUDENT REGISTRATION

REGISTRATION IS COMPLETED BY THE STUDENT AND SUBMITTED AT
LEAST ONE MONTH BEFORE THE PLACEMENT BEGINS

THE STUDENT SHALL:

- ☐ In collaboration with their supervisor, fill in the [Organizational Contract](#) (not required if there is an existing agreement with the host, e.g. Erasmus+ agreement)
- ☐ [Register for the international placement online](#)
- ☐ Sign the registration form electronically, obtain their supervisor's electronic signature and email it along with supporting documents to the International Office (exchange@kau.se).

FOR ERASMUS+ PLACEMENTS ALSO:

- ☐ Step 1: Apply for the Erasmus+ scholarship by:
 - Filling in the "before the mobility" section on the [Learning Agreement Traineeship \(Erasmus+\)](#). Attach this to the registration form.
- ☐ Step 2: Once the application has been approved and the Erasmus+ scholarship granted, the student will receive further information to:
 - Fill in and submit a "Grant agreement".
 - Complete an online Erasmus+ language test
 - Report back at the end of the Erasmus+ placement according to the Erasmus+ guidelines.

AFTER REGISTRATION

AFTER REGISTRATION, THE STUDENT WILL RECEIVE
CONFIRMATION AND INSURANCE INFORMATION VIA EMAIL